



EASTHAM GROUP PRACTICE

PATIENTS PARTICIPATION GROUP MEETING

6.00 pm Monday 7th January 2019 - Minutes

1. **Present** – Alec Wood, Mike Taylor, Roger Green, Chris Haselgrove, Paul Engle, Brenda Williams, Joan Wilkes, Susan Cooper, Rachel Stott
2. **Apologies for Absence** – Phil Haselgrove, Tracey Fisher, Alison Jones
3. **Minutes of Meeting of Monday 3rd December** – accepted as being a true record.
4. **Matters Arising**
 - 4.1. There is an initiative between the 4 practices (EGP, Spital, The Orchard & Allport Road) under the banner of “Healthier South Wirral” and it was felt that it would be useful for the PPGs to work together.
This will be co-ordinated by the Spital Practice Manager, and will probably have an initial meeting to check out the viability & usefulness a joint PPG would be.
Rachel requested permission from the group to share email addresses – please email Rachel directly to confirm.
5. **Practice update.**
 - 5.1. Rachel expanded on the future views (item 7 from December meeting) on possible thinking, but there are no concrete details as of yet.
Given the backing that the PPG have historically given to initiatives such as the idea of increasing the use of ANPs (Nurse Practitioners), phone consultations and Pharmacy 1st (until Govt removed Phase 2 funding and the concept was dropped), it was hoped that PPG would be again be able to assist with shaping and publicising future changes.
 - 5.2. There is currently a long waiting time for pre-bookable phlebotomy appointments, but this has been aggravated by a high number of DNAs.
These DNAs have been followed up by the Practice and the major cause is that the patient has attended a Walk-in Centre and not cancelled their booked appointment at the Practice.
There is a proposed change to the business model in that the WIC will have access to EMIS and advising the Practice of the attendees, thus allowing any unnecessary booked appointments being released back into the system sooner. It is hoped that this change will be live in February 2019.
6. **Practice Documentation –**
 - 6.1. There is no new Practice Documentation
 - 6.2. Dr Bush is retiring officially on 30 June, but in effect will have left the Practice from mid-May. Dr Porteous will become the senior partner
 - 6.3. Dr George, who has been at the Practice as a locum, has now become a Partner.
 - 6.4. Dr Hughes has now returned from maternity leave
 - 6.5. Dr Fleet is expected to return by the end of January.
 - 6.6. The Christmas food drive was described as a “massive success”.
We were able to provide 52 hampers for individuals, 3 for couples and 5 for families. We are looking at making the Practice a drop-off for the local foodbank in Clifton Avenue

6.7. The draft of the next Practice newsletter was discussed. Suggestions included detailing the date(s) and location(s) for the Lifestyle Workshop, and locations for group walks, such as Eastham woods and the Dibbinsdale nature reserve.

7. Social Isolation Fund Grant.

Alec has investigated the eligibility criteria, and the PPG **would** be eligible as a fully constituted voluntary group.

There was a wide-ranging discussion regarding what we could promote, linking in with the Better You & Lifestyle workshops – similar to the carers market held in Q4 2018.

It was agreed that we would not be able to provide a proposal in time to meet this year's deadline but, as this has run in previous years, we would work on creating a proposal for next year, in the assumption that it is repeated once more.

8. AOB :

8.1. Paul had noted the poor general upkeep of the Practice fabric, including such as dirty carpets, marked & damaged paint, a messy display of notices around various walls leading to a poor information flow for the patients and a general run-down appearance

Rachel has met with the landlords – they are hoping to expand the site and renovate throughout, but there are currently discussions between the landlords & NHS England regarding this.

She has received quotes for floor & signage repairs and these will be funded by the Practice. The lead times are approximately 3 weeks for signage, and 6-12 weeks for the floor

QR pods, which have mentioned previously, are now to be developed as a neighbourhood project and not just the Practice. Funding for this was agreed last week and is now being developed by an external company.

8.2. Alec raised the issue of the freshly re-painted “Reserved” spaces in the car park next to the pharmacy, querying why this has been done and for whom they are reserved. Rachel agreed to investigate and update

8.3. Paul explained that he has been able to attend fewer meeting recently due to health issues and he is welcome to stand down for a replacement member. Alec explained that we are currently below full strength and so would rather get an additional member of the PPG, rather than simply replacing Paul and losing his experience.

Meeting ended 7:28pm

Date of next meeting : Monday 4th February 6.00 pm